

Provider Add/Change Location*

Provider Termination

Facility Based Provider Application*

Group Add/Change Location*

Group Termination

*attach malpractice coverage policy face sheet

Update Form

Effective Date: _____

Provider Information				
Name	Title	NPI	DOB	Gender
				<input type="checkbox"/> M <input type="checkbox"/> F
Specialty (Primary)	License # (Attach Copy)	DEA #	PTAN #	
Specialty (Secondary)	Board Certified	Facility Privilege or Admit Plan		
	<input type="checkbox"/> Yes <input type="checkbox"/> No			

Does above provider practice at another Group/Tax ID? Yes No

If Yes, what % of provider's time is spent at Group listed below: _____

Group Information			Primary Group/Tax ID: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Directory Name		Tax ID		
Legal Name		Group NPI		
Credentialing Contact		Accepting new Commercial Patients?	Accepting new Medicare Patients?	
Credentialing Email		<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Address Information										
Primary Address					City		ST	ZIP		
Phone		Fax		Hours of Operation	Open:	Close:	<input type="checkbox"/> 24 hours	<input type="checkbox"/> PCP	<input type="checkbox"/> SCP	<input type="checkbox"/> Urgent Care
Additional Address					City		ST	ZIP		
Phone		Fax		Hours of Operation	Open:	Close:	<input type="checkbox"/> 24 hours	<input type="checkbox"/> PCP	<input type="checkbox"/> SCP	<input type="checkbox"/> Urgent Care
Billing Address					City		ST	ZIP		
Phone		Fax								

If changing locations, indicate what address should be eliminated:

Additional Information:

Return all forms to: